

Information Technology Co-op

Job Duties

- Provide support for Soleo's IT and communications related functions
- Network and VoIP phone system administration
- Hardware and software support of user workstations and lab equipment
- Maintenance of web and email servers
- Remote access management, new technology research and product evaluations

Skills and Requirements

- Windows/Linux computing environments, desktop applications, and networking concepts.
- Outstanding interpersonal and customer service skills, and a positive attitude.
- Must demonstrate proficiency in the following: Web page design and website administration (HTML & PHP); PC hardware configuration and component replacement; Email server administration; Working understanding of MySQL; Knowledge of LAN/WAN networking concepts; Familiarity with Internet firewalls and security
- Additional experience in the following areas is preferred: Asterisk (open source PBX system); Mantis (bug tracking system); Data and phone cabling Cisco router configuration; Ability to undertake occasional off-hour maintenance; Retrospect (backup software) Shell scripting; Experience with a variety of network hardware
- Enrollment in 4 year program in Information Technology, Management Information Systems, or comparable program

About Soleo Soleo builds telephony products for a wide variety of carriers and voice services. Systems like Operator Assistance (Dialing 0) and Directory Assistance (411) traditionally make up a large part of Soleo's business. However, in this day and age people get their information differently. Soleo is changing to continue to make useful connections, everywhere every day.

About Our Co-Ops Bright, creative, energetic people will find themselves at home in our office. We work on exciting projects for an international customer base that touches billions of users. Our goal is to create and combine technologies to enable Soleo to compete today and in the future.